

## NOTICE OF ELECTION AND CALL FOR NOMINATIONS

### UNISUPER CONSULTATIVE COMMITTEE

### ONE ACADEMIC STAFF REPRESENTATIVE ONE PROFESSIONAL STAFF REPRESENTATIVE

---

#### Key Information

Nominations open	Wednesday, 5 August 2020
Nomination forms, candidate statements and photos should be sent to:	<a href="mailto:returningofficer@westernsydney.edu.au">returningofficer@westernsydney.edu.au</a>
Nominations close	4:00pm on Monday, 17 August 2020
Notice and opening of ballot	Wednesday, 26 August 2020
Ballot closes	4:00pm on Thursday, 3 September 2020

#### Notice of Election

In accordance with the [UniSuper Trust Deed](#) and the University's [Elections Policy](#), this is a **notice of election** for:

- One academic staff representative who is a member of the UniSuper Fund
- One professional staff representative who is a member of the UniSuper Fund

The term of office for an elected member will be for four years from the date of appointment until **31 July 2024**.

Nominations must be submitted using the online nomination form on the University's Elections website: [www.westernsydney.edu.au/elections](http://www.westernsydney.edu.au/elections). Eligible staff members self-nominate for these elections by no later than **4.00pm on Monday, 17 August 2020**.

#### Eligibility

To be eligible to stand, nominate and/or vote a person must:

- be on the Roll of Academic or Professional Staff at the close of nominations at 4.00pm on Monday, 17 August 2020.
- be a member of the UniSuper Fund

An 'academic staff representative' is defined in the Elections Policy as an academic employee holding a substantive academic position of 0.5 full-time equivalent or above where the contract length is twelve months or longer.

A 'professional staff representative' is defined as an employee holding a substantive professional position of 0.5 full-time equivalent or above where the contract length is twelve months or longer.

Further information about eligibility is provided on the elections web site: <https://www.westernsydney.edu.au/elections>

## **Nomination Process**

### Nomination Form

Nominations must be submitted using the online nomination form on the University's Elections website: [www.westernsydney.edu.au/elections](http://www.westernsydney.edu.au/elections) by **no later than 4.00pm on Monday, 17 August 2020**.

### Candidate Statement and Photo

Nominees may support their nomination with a candidate statement and photo which, in the event of a ballot, the Returning Officer will make publically available on the University's Elections web page and to voters via the on-line voting system. Photos should be in .jpeg format and no bigger than 256kb. Candidate statements must be no more than 200 words maximum, in MS Word format, and emailed to [returningofficer@westernsydney.edu.au](mailto:returningofficer@westernsydney.edu.au) by **no later than 4.00pm on Monday, 17 August 2020**. Candidate statements should contain:

- (a) the candidate's name;
- (b) the candidate's current occupation or position;
- (c) any academic or professional qualifications;
- (d) any honours or distinctions;
- (e) any employment or other relevant experience;
- (f) any other information the candidate thinks relevant.

The Returning Officer may ask the candidate to edit or redact any information that exceeds the 200 word limit, or which the Returning Officer considers is irrelevant. If this does not occur by the deadline specified by the Returning Officer, then the Returning Officer has the discretion to withhold the candidate's statement from being distributed to voters.

## **Ballots and Voting**

If, at the close of nominations, there is more than one valid nomination for this position, a ballot will be conducted using [bigpulse](#) online voting technology between **Wednesday, 26 August 2020 and 4.00pm Thursday, 3 September 2020**.

## **Further Information**

Candidates may contact the Returning Officer at the details below.

**Your nomination must be received by the Returning Officer by 4.00pm on Monday, 17 August 2020.**

Sophie Buck  
Returning Officer  
[returningofficer@westernsydney.edu.au](mailto:returningofficer@westernsydney.edu.au)

(02) 4570 1415